

SINGLETON MOMS  
FINANCIAL STATEMENTS  
AND  
INDEPENDENT ACCOUNTANTS' REVIEW REPORT  
MARCH 31, 2012

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Independent Accountants' Review Report

To the Board of Directors of  
Singleton Moms  
Phoenix, Arizona

We have reviewed the accompanying statement of financial position - cash basis of Singleton Moms (a nonprofit organization) as of March 31, 2012, and the related statements of activities - cash basis, and functional expenses - cash basis for the year then ended. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Singleton Moms' management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting and for designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the review in accordance with the Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. We believe that the results of our procedures provide a reasonable basis for our report.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with the cash basis of accounting as described in Note 1.

*Fester & Chapman P.C.*

April 12, 2013

SINGLETON MOMS  
STATEMENT OF FINANCIAL POSITION - CASH BASIS  
MARCH 31, 2012

ASSETS

Cash	\$ 101,050
Donor database	<u>7,000</u>
Total assets	<u>\$ 108,050</u>

NET ASSETS

Net assets, unrestricted	<u>\$ 108,050</u>
Total net assets	<u>\$ 108,050</u>

See accompanying notes and accountants' review report.

SINGLETON MOMS  
STATEMENT OF ACTIVITIES - CASH BASIS  
YEAR ENDED MARCH 31, 2012

Revenue and support:	
Contributions and donations	\$ 160,581
Special events (net of direct benefits to donors of \$53,384)	30,339
In-kind contributions	43,675
Other income	<u>373</u>
Total revenue and support	<u>234,968</u>
Expenses:	
Program services:	
Singleton™ Pockets	44,033
Singleton™ Kitchen	37,376
Singleton™ Care Team Cleans	12,890
Case Management	12,281
Bare Necessities	19,544
Singleton™ Kids	11,116
Singleton™ Santas	24,434
Singleton™ Phonebook	12,450
Seeds of Strength	<u>7,040</u>
Total program services	<u>181,164</u>
Support services:	
Management and general	36,022
Fundraising	<u>31,381</u>
Total support services	<u>67,403</u>
Total expenses	<u>248,567</u>
Change in net assets	(13,599)
Net assets, beginning of year	<u>121,649</u>
Net assets, end of year	<u>\$ 108,050</u>

See accompanying notes and accountants' review report.

SINGLETON MOMS  
STATEMENT OF FUNCTIONAL EXPENSES - CASH BASIS  
YEAR ENDED MARCH 31, 2012

	Program Services									Supporting Services		Totals	
	Singleton Pockets	Singleton Kitchen	Singleton Care Team Cleans	Case Management	Bare Necessities	Singleton Kids	Singleton Santas	Singleton Phonebook	Seeds of Strength	Total Program Services	Management and General		Fundraising
Direct assistance to families	\$ 37,332	\$ 22,674	\$ 3,245		\$ 8,400	\$ 2,590	\$ 20,456	\$ 7,475	\$ 4,246	\$ 106,418			\$ 106,418
Payroll and related expenses	4,115	8,401	5,600	\$ 5,088	6,914	4,973	2,524	3,391	1,867	42,873	\$ 9,375	\$ 6,221	58,469
Advertising and marketing											2,553		2,553
Bank and merchant service fees	401	818	546	496	674	484	246	330	182	4,177	1,519		5,696
Conferences and meetings											725		725
Depreciation	246	503	335	304	414	298	151	203	112	2,566	934		3,500
Donor relations												665	665
Dues and subscriptions											600		600
Insurance	95	187	116	141	186	118	58	49	29	979	666		1,645
Meals and entertainment											9		9
Mileage		645	749	1,889		536	109		108	4,036	889	454	5,379
Office rent and storage	472	1,910	576	552	920	574	288	240	144	5,676	2,324		8,000
Office supplies	127	250	155	786	248	158	78	65	39	1,906	890		2,796
Postage and mailings				35						35			35
Printing and publications				270						270			270
Professional fees											7,772		7,772
Telephone, fax and internet	151	217	196	204	182	152	55	89	36	1,282	1,699		2,981
Special events												21,958	21,958
Training and recruitment	326	261	435	1,618	109	283		217	43	3,292	2,136		5,428
Website and email	768	1,510	937	898	1,497	950	469	391	234	7,654	3,281	2,083	13,018
Miscellaneous expense											650		650
Total expenses	<u>\$ 44,033</u>	<u>\$ 37,376</u>	<u>\$ 12,890</u>	<u>\$ 12,281</u>	<u>\$ 19,544</u>	<u>\$ 11,116</u>	<u>\$ 24,434</u>	<u>\$ 12,450</u>	<u>\$ 7,040</u>	<u>\$ 181,164</u>	<u>\$ 36,022</u>	<u>\$ 31,381</u>	<u>\$ 248,567</u>

See accompanying notes and accountants' review report.

SINGLETON MOMS  
NOTES TO FINANCIAL STATEMENTS  
MARCH 31, 2012

NOTE 1 - BACKGROUND AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Singleton Moms, a nonprofit organization, was incorporated under the laws of the State of Arizona in October 2006. The stated purpose of Singleton Moms is to bring hope, help and support to struggling single parents battling cancer. Singleton Moms' unique programs offer emotional, financial and domestic support to courageous moms and dads who are undergoing treatment. Singleton Moms' major program activities are as follows:

- 1) Singleton™ Pockets - This program provides recurring financial assistance of up to \$300 a month per family throughout the period of treatment. This financial assistance is paid directly toward a household bill or expense. Cash is never given directly to the parent.
- 2) Singleton™ Kitchen - The focus of this program is to provide nutritious, well-balanced, pre-prepared meals for families.
- 3) Singleton™ Care Team Cleans - As parents are often too weak from treatment to take care of house chores, Singleton™ Care Team Cleans offers housecleaning to families on an as needed basis up to twice a month.
- 4) Singleton™ Phonebook - This program is a referral network of local businesses and professionals willing to provide special services to the single parents and their children at no cost.
- 5) Singleton™ Kids - In this program, the children of the single parents are given new and educational experiences that they might not otherwise encounter. Singleton Moms' vision is to expand the program to include a "When I grow up" mentorship program to aid the children in finding their true passion in life.
- 6) Bare Necessities - Through this program, practical day-to-day household and personal care items, donated by the community, are provided to relieve the families' budget and keep their home running smoothly.

The vision of Singleton Moms is for every Singleton™ parent to experience dedicated and effective support throughout their cancer treatment. Singleton Moms is funded by contributions from the public, and holds an annual ball, golf tournaments and walks to raise funds to support its mission.

Basis of Financial Statements: The financial statements of Singleton Moms have been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles. Consequently, contributions and other revenues are recognized when received rather than when promised or earned, and certain expenses and purchases of assets are recognized when cash is disbursed rather than when the obligation is incurred.

SINGLETON MOMS  
NOTES TO FINANCIAL STATEMENTS  
MARCH 31, 2012

NOTE 1 - BACKGROUND AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES -  
CONTINUED

Use of Estimates: The preparation of financial statements in conformity with the cash basis of accounting requires management to make estimates and assumptions that affect the reported amounts and disclosures. Actual results could differ from those estimates.

Donor database: Software costing more than \$1,000 are capitalized and stated at historical cost. Donated software meeting the capitalization threshold are stated at estimated fair value at the date of donation. Depreciation is calculated using the straight-line method over the useful life of 3 years.

In-kind Contributions: Singleton Moms records revenue for the fair value of contributed services received, where the services require specialized skills, are provided by individuals possessing these skills and represent services that would have been otherwise purchased. Donated materials are recorded at the estimated fair values of the donated items at date of receipt. During the year ended March 31, 2012, the following in-kind contributions were received by Singleton Moms and, recorded as part of direct assistance to families on the Statement of Functional Expenses - cash basis:

Christmas gifts and toys	\$	19,800
Toiletries and other household items		8,400
Professional services		7,475
Meals		5,100
Clothing		2,900
		\$ 43,675

A substantial number of individuals and organizations also volunteer their time to Singleton Moms' program services and its fundraising activities. No amounts have been reflected for this donation as it does not meet the criteria for inclusion in the financial statements.

Income Taxes: Singleton Moms is exempt from federal and state income taxes as an organization other than a private foundation under Section 501(c)(3) of the Internal Revenue Code. However, income from certain activities not directly related to Singleton Moms' tax-exempt purpose is subject to taxation as unrelated business income. Singleton Moms' Forms 990 *Return of Organization Exempt From Income Tax* are generally subject to examination for three years after they are filed, and the related State of Arizona Forms 99 are generally subject to examination for four years from the later of the due date or the file date of the tax return.



SINGLETON MOMS  
NOTES TO FINANCIAL STATEMENTS  
MARCH 31, 2012

NOTE 1 - BACKGROUND AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES -  
CONTINUED

Functional Expense Allocation: The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities - Cash Basis, and presented in detail in the Statement of Functional Expenses - Cash Basis. Accordingly, certain costs have been allocated among the programs and supporting services benefited based on directly identifiable expenses, or on management's estimates of employee hours and facility usage to each function.

Advertising and Marketing: Advertising and marketing costs are expensed in the year expended.

Subsequent Events: The management of Singleton Moms has evaluated events and transactions for subsequent events that would impact the financial statements for the year ended March 31, 2012 through April 12, 2013, the date that the financial statements were available to be issued. There were no subsequent events that require recognition or disclosure in the financial statements.

NOTE 2 - CONCENTRATION OF CREDIT RISK

Singleton Moms maintains its cash in checking and savings accounts with two financial institutions. The balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 at each institution. All balances were insured as of March 31, 2012. Singleton Moms has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk.

NOTE 3 - OFFICE RENT

Singleton Moms leases office space under an operating lease agreement that expires on October 31, 2012. Rent expense for the year ended March 31, 2012 was \$7,844. Future minimum lease payments for the year ending March 31, 2013 are \$4,900.

NOTE 4 - RELATED PARTY TRANSACTION

Singleton Moms paid \$12,000 for website design, brand marketing consulting and copywriting services to a company owned by the president of the Board of Directors.